

WORKPLACE HEALTH AND SAFETY PLAN



At The Rosenblum Companies, we know that peace of mind is essential to productivity. The entire Rosenblum team holds sacred the trust you have placed in us. We will continuously endeavor to maintain a safer workplace based on the best available guidance of the CDC, NYSDOH, local health authorities and medical experts.

BUILDING SAFETY POLICIES



Masks/face coverings are mandatory within the common areas of the building at all times. *(Rosenblum Property Management maintains a limited supply of extra masks in case tenants or visitors forget a face covering.)*



Social distancing (6' minimum) is required in all common areas of the building at all times and strongly encouraged within tenant spaces to the greatest extent possible.



Building Lounges are temporarily closed but vending machines remain available.



The number of elevator passengers is limited to one person at a time unless passengers live in the same household. Stairwells are designated either "Up" or "Down" for regular transit where possible.



Hand sanitizer stations are available in all building lobbies.



COMMUNICATION AND TRANSPARENCY

- Tenants are required to notify property management if an employee has been diagnosed with COVID-19.
- In the event a tenant, Rosenblum team member, contractor, or related party tests positive for COVID-19, The Rosenblum Companies will notify all tenants in the affected building and share any relevant information about that individual's activity while protecting their anonymity.
- Property Management will immediately take action to disinfect all possible areas of contamination.

CLEANING AND DISINFECTION



Nightly cleaning of all common areas, restrooms, and offices includes disinfection of high touch areas like door handles, restroom fixtures and horizontal work surfaces (desks, counters, tabletops).



Workday cleaning of common area and restroom surfaces and touchpoints.



NanoSeptic® self-cleaning surfaces have been installed on building, restroom, and tenant entrances as well as elevator buttons and other high touch areas.



Touchless hand sanitizer stations, bottle fillers, restroom faucets, soap and towel dispensers.



Heating, air conditioning and ventilation (HVAC) systems utilize high efficiency filters and run before and after business hours to increase fresh air circulation.

ROSENBLUM STAFF BEST PRACTICES

- Rosenblum staff complete daily health surveys.
- Masks are mandatory for staff when navigating the workplace and interacting with tenants.
- Flexible sick-leave policy ensures job security so staff can prioritize their health without worry.

LOOKING FORWARD

- Our teams continue to monitor best safety practices and systems throughout the industry. As new technology is available, we thoroughly research ways to integrate it into our workplaces and protect tenants and visitors in our buildings.
- Our property management team is always available to advise tenants and help overcome any operational hurdles created by changes in the workplace.

OUR COMMITMENT

The Rosenblum Companies is committed to providing a healthy workplace and reducing the risk of exposure to the greatest extent possible, but we are each responsible for keeping our colleagues and fellow tenants safe.

PLEASE REMEMBER TO:

- Wash your hands frequently with soap and hot water for twenty seconds.
- Use hand sanitizer regularly, especially after touching high-contact surfaces like doorknobs.
- Don't touch your face.
- Wear a face mask in common areas.
- Observe social distancing in and out of the workplace.

